

開南管理學院 94年度第1學期 應用英文 學系科目教學計劃表

科目代碼	科目名稱	授課教師	修別	開課年級	學分數	每週時數
305010041	中文：英文寫作一 (上)	Ian Clarke	必修	1年級	2	2
	英文：English Composition 1	先修課程	無			
教學目標與內容	This class is designed to give the students a solid foundation in basic English writing skills. This will include such aspects of written English as sentence and paragraph structure, word choice and spelling, self-correction of common errors, and basic written presentation. In addition students will be expected to complete a number of practical writing exercises in order to put into practice the skills they have learned in class.					
實施方法	□講解法。 □實作法。 □討論法。 □演習法。 □問答法。 □其他 ()。					
評量方式	期中測驗 0%。 期末測驗 0%。 平時成績 100%。 其他 () 成績 □%。					
授課使用及參考書籍	(請按作者、書名、版別、出版商、發行地、出版年份、起訖頁數順序填寫)。 Beverly INGRAM and Carol KING. <i>From Writing to Composing: An Introductory Composition Course</i> . Cambridge university Press, Cambridge 2004					
科目簡介(可含大綱及教學進度)：						
Week 1/2 Introduction to Letters and E-mail. Features of letters. Features of E-mail						
Week 3/4 Portfolio Project. Independent writing practice. Introduction to capitalization and punctuation. Introduction to sentences.						
Week 5/6 Introduction to Paragraphs and format. Enumeration diction. Student paper format.						
Week 7/8 Introduction to the composing process. Narrating stories. Revising and editing. The composition process.						
Week 9 Mide Semester Exam Week						
Week 10 Review Class						
Week 11/12 Introduction to Formal Writing. Reading and editing. Introduction to outlines and diagrams. Introduction to formal style. The formal style paragraph.						
Week 13/14 Introduction to the class publication project. Types of publication. Newspapers, websites and crossword puzzles. Class publication.						
Week 15/16 Describing steps in a process. Process dictation. Revising and editing. Publication process.						
Week 17/18 Review Class. End of Semsester Exam.						
說明：1.授課教師於學期前填寫本表，經課程委員會審核後，影印分送給教師所屬課程委員會召集人，授課班級所屬系、所及教務處課務組，並於開始上課時，將本內容向學生說明。2.本表於91.4.23第四次校課程委員會討論通過。 <small>Designer Jimmy</small>						

課程委員會召集人：

授課教師：Ian Clarke

課務組
94.10.21
收文章