

Kainan University Department of Information and Electronic CommerceSyllabus for fall 2007
semester (fall/spring) year

Course Code No.	Course Title	Instructor	Subject	Level of Course	Credits	Hours per Week
200035500	Chinese: 實用英文	Yi-Der Yeh	<input checked="" type="checkbox"/> Required <input checked="" type="checkbox"/> elective	Year: 3 Class: AB	2 莊惠米	2 莊惠米
01 2000 → 00 20 (01) 莊惠米	English: Practical English	Course Prerequisites				
Teaching Goals and Content	<ol style="list-style-type: none"> To provide students with an opportunity to handle real-life situations that they may encounter in the future. To provide students with an opportunity to read some practical articles that they may use in the future. To provide students with an opportunity to learn how to write a English resume for their future job searching. 					
Teaching Methods	<input checked="" type="checkbox"/> lectures <input type="checkbox"/> practical training <input checked="" type="checkbox"/> discussion <input type="checkbox"/> question-and-answer <input type="checkbox"/> other (details _____)					
Grading and Evaluation Criteria	midterm <u>40</u> % final <u>30</u> % class participation <u>20</u> % other <u>10</u> % (details _____)					
Textbooks	(author, title, edition, publisher, place of publication, year of publication, pages covered) handout					

Course Description (including outline and course schedule):

- Introduce yourself : name, where from, you family members, my favorite subjects, food, movie stars
- Asking and Giving Directions: Useful Vocabulary and Sentence Patterns; Map of a little town: practice telling your partner how to go from one place to another on the map. How to ask directions if you are lost. How to go by bus in the Taipei area from one place to another. How to go to your home from School, using public transportation. How to go to some interesting places in Taipei, e. g. scenic spots, shopping areas.
- Job Interviews: Conversational Techniques to use and questions to prepare in advance when interviewing for an entry-level job (a job for a student who has recently graduated from university). Practice with typical interview questions

Writing: a resume for an entry-level job, the format of a resume.

Instructions:

1. Teachers should fill out this form before the semester begins. After it has been verified by the curriculum committee, the original should be given to the office of curriculum planning and a copy to the head of the department to which the course belongs. In addition, the teacher should explain this syllabus to students at the beginning of a semester.
2. This form was approved by the curriculum committee on April 23, 2002.



signature of the convener of the curriculum committee

signature of the teacher

