開南大學　　96　年度第　2　學期　　　　　　資訊管理 學系科目教學計劃表

科目代碼	科　目　名　稱	授課教師	修別	開課年級	學分數	每週時數
	中文： 專業英文(下)	鄧樹楨	必修	資管 3	2	2
	英文： Professional English (2)	先修課程		大一英文		

教學目標與內容	本課程的目的是教導學生熟悉運用與資訊管理相關的專業英文。 (The objective of this course is to help the students to become proficient English users in the fields of information management.)
實施方法	X 講解法。□實作法。X 討論法。 □演習法。X 問答法
評量方式	期中測驗 30 ％ 。期末測驗 35 ％ 。平時成績 25 ％ 。其他(Homework）成績10 ％ 。
授課使用及參考書籍	1. Topics of information management. 2.實用商業美語--實況模擬Vol.3-(進階篇)杉田敏著. Other materials and DVDs. (to be determined)

科目簡介(可含大綱及教學進度):(本課程教學配合使用「數位教材影音網頁」)

Week 1: Course Introduction.

Week 2: Introduction to Information Management. Workplace American English (WAE)

Week 3-4: Information Technology. Workplace American English.

Week 5-6: Information Super Highway - The Internet. Workplace American English.

Week 7-8: Topics on Computers, Consumer Electronics, and Communications - The 3C.

Week 9: Midterm Examination.
Week 10-11: Topics on Information Management. Workplace American English.
Week 12-13: Enhancements on English Vocabulary in Information Technology. Workplace American Engl
Week 14: Improvements of Skills in Technical and Business Communication.
Week 15: Improvements of Skills in Technical Writing. Workplace American English.
Week 16: Question-Answer Sessions and Essay Writing. Workplace American English.
Week 17: Additional Supplemental Materials. (To be Determined)
Week 18: Final Examination.

說明：1.授課教師於學期前填寫本表，經課程委員會審核後，影印分送給教師所屬課程委員會召集人，授課班級所屬系、所及教務處課務組;並於開始上課時，將本內容向學生說明。2.本表於91.4.23第四次校課程委員會討論通過。　　Designer jimmy

課程委員會召集人：　資管系主任管孟忠(乙)　　　　授課教師：　鄧樹楨