

English for Computer Information Major - Fall Semester, 2004

SUBJECT	English Conversation
CREDITS	1
INSTRUCTOR	Jo-I Joy Wu 吳若怡
CLASS SIZE	35-45
CLASS HOURS	Wednesday (9:00-9:40 pm)
TEXTBOOK	<i>Saslow, J. (2002). Workplace Plus 2: Listening and Working in English. Longman.</i>
SUPPLEMENTARY	1. Handouts 2. Let' Talk in English 3. Helgesen, M., Brown, S., & Mandeville T. (2004). <i>English Firsthand 2. Longman Asia ELT. (ISBN: 962-00-5347-8) Longman.</i>
COURSE OBJECTIVES	<ul style="list-style-type: none"> • Students will gain conversational and listening skills and knowledge. • Students will master useful English techniques in writing, reading, speaking and listening. • Students will be able to improve their vocabulary and grammar. • Students will be able to refine their pronunciation and listening comprehension. • Students will be able to communicate in daily-life situations.
COURSE DESCRIPTION	This is a lower-intermediate English conversation course that aims to consolidate the communicative ability acquired in the first semester. It also focuses on the development of listening and speaking through communicative exercises on the use of English in both a Chinese and international context. Students will use the linguistic and cultural content and skills learnt to communicate in workplace and real-life situations.
TEACHING APPROACH	Lecture, pair-work, role-play, group discussions, peer editing activities, in-class discussion of assignments, and various fun activities
GRADING SCHEME	Oral Presentation: 10% Group Presentation: 10% Quizzes: 20% (each quiz is worth 5%) Class Participation and Attendance: 20% Midterm Written and Listening Exam: 20% Final Written and Listening Exam: 20%

Course Outline

01.	2/23/2005	Orientation	
02.	3/02/2005	Unit 2: Telling the News	
03.	3/09/2005	Unit 2: Telling the News Quiz 1	
04.	3/16/2005	Unit 2: Telling the News	

This syllabus is subject to change based on students' actual learning situation, etc. Updates or changes will be notified.

05.	3/23/2005	Unit 3: Going Places		
06.	3/30/2005	Unit 3: Going Places Quiz 2	Written Draft of Oral Presentation	
07.	4/06/2005	Unit 3: Going Places		
08.	4/13/2005	Oral Presentation		
09.	4/20/2005	Oral Presentation		
10.	4/27/2005	Midterm Written and Listening Exam		
11.	5/04/2005	Unit 4: I love that!		
12.	5/11/2005	Unit 4: I love that! Quiz 3		
13.	5/18/2005	Unit 4: I love that!		
14.	5/25/2005	Unit 5 Your Time		Written Draft of Group Presentation
15.	6/01/2005	Unit 5 Your Time Quiz 4		
16.	6/08/2005	Unit 5 Your Time		
17.	6/15/2005	Group Presentation		
18.	6/22/2005	Final Written and Listening Exam		

Class Rules

- Please bring a dictionary and your portfolio to class.
- You will receive a grade of 0 when:
 - (i) you miss class for more than 3 times;
 - (ii) you leave early (before bell rings) or/and are late for class (not in classroom when bell rings) for more than 3 times;
 - (iii) you do not turn in your in-class exercises on time;
 - (iv) you are absent from the scheduled oral presentation;
 - (v) you do not participate in group presentation.
- No make-up exam, quiz or presentation unless with doctor's letter.
- Please keep in-class exercise drafts and supplementary handouts given in class and file them according to dates (this is your portfolio).
- Please turn off your cell phone or keep it in silent mode at all times in class.
- Please ensure that your handwriting is neat and legible at all times. Illegible answers will be marked wrong and points will be consequently deducted.

應英系 陳漢昕
籌備處主任

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